



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SEWNARAYAN RAMESWAR FATEPURIA COLLEGE
Name of the head of the Institution		DR SUJATA MUKHOPADHYAY
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03482266323
Mobile no.		9434061605
Registered Email		principal@srfatepuriacollege.in
Alternate Email		collegesrf@yahoo.com
Address		PO - BELDANGA, DIST - MURSHIDABAD
City/Town		BELDANGA
State/UT		West Bengal
Pincode		742133
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DEBARSHI BHATTACHARYA
Phone no/Alternate Phone no.	03482266323
Mobile no.	9830061672
Registered Email	iqac@srfatepuriacollege.in
Alternate Email	collegesrf@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.srfatepuriacollege.in/doc/SRFC%20AQAR%202016-2017.pdf">http://www.srfatepuriacollege.in/doc/SRFC%20AQAR%202016-2017.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<http://www.srfatepuriacollege.in/doc/AC%202016-17.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.36	2016	05-Nov-2016	04-Nov-2021

### 6. Date of Establishment of IQAC

19-Nov-2014

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
CONSUMER AFFAIRS AND BUSINESS PRACTICE	22-Aug-2016 3	248

L::asset('/', 'public') . /public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PARITOSH MANDAL ASST PROFESSOR	MRP	UGC	2017 3	240000
IQAC SEWNARAYAN RAMESWAR FATEPURIA COLLEGE	IQAC IN COLLEGES	UGC	2014 3	300000
PINAKI BOSE CWTT	MRP	UGC	2017 3	245000
DR. RITABRATA TARAFDER	MRP	UGC	2017 3	150000
GOUTAM SARKAR ASST PROFESSOR	MRP	UGC	2017 3	147000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

IQAC encourages all the departments to organise departmental talks, seminars and workshops in the college. Accordingly, departmental seminars and workshops are organized by the various departments of the college on regular interval.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Plan of Action for Short term Planning	Outcome Achieved against Short term Planning
1. ICTenabled teaching learning system be introduced for all the departments of the college. 2. College level seminars and workshops be organised. 3. Library be fully automated.	1. One classroom and one seminar hall have been converted into smart classes. 2. Three seminars have been organized by the college. 3. Library is fully automated with KOHA software.
4. WiFi facility be provided around the whole campus. 5. Facilities to the Staff and the Students be upgraded.	4. Free Internet Access through WiFi network has been provided around the whole campus. 5. AC machines have been installed in the Principal Chamber, Meeting Room and Accounts Dept.
6. The campus environment be made ecofriendly.	6. Regular plantation of plants and trees, regular maintenance of gardens, preservation of old trees, declaring the college campus plastic free zone.
7. Environmental awareness initiative be made.	7. Special efforts on regular basis have been taken for developing and spreading environmental awareness amongst its students and nearby people through environment friendly and ecofriendly campaigns, organizing seminars, poster exhibitions, etc
8. Power saving initiative be made.	8 Old Lights and Fans are being replaced by energy efficient LED lights and fans.
Plan of Action for Longterm Planning	Outcome Achieved against Long term Planning
1. To start new UG Courses. 2. Expansion of college building, enhancing number of class rooms and construction of Auditorium.	1. Planning has been initiated to commence new viable UG courses from the next possible academic session. 2. Plan has been initiated for the purpose.
3. Use of renewable energy. 4. Water Harvesting Facility be set up.	3. Governing body of the college recently passed a resolution for installation of Solar Power Generation Plant in the college. 4. A Rain Water Harvesting Facility has been set up.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	22-Dec-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	05-Apr-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	All admission are in online. Online application form are given in the colleges online portal which is specially built for online admission of the college. Based on application received in online Merit Panel including reservation for SC/ST/OBC and Physically Challenge as per W.B. Govt rules published in the website. University is sent all relevant information based on online application received. Besides all notices regarding academic activities of the college are available in websites Students Notice Board. All relevant information regarding the college notices and announcements are uploaded on the website.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides the students with individual time plans and reading lists for each course which are displayed in the classrooms. These time plans are adhered to, so that the student is able to gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. In some departments, bridge courses or supplementary courses are held in order to make the curriculum delivery more holistic and effective. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is

done transparently with examined scripts shown to students. Inter-personal skills are enhanced through Value Education.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Education	01/07/2016
BA	Sanskrit	01/07/2016
BSc	Environmental Science	01/07/2016
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Survey by Geography Students	55
BSc	Field Survey by ENVS dept. students	12
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes

Parents	No
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

1. There is no formal feedback system for stakeholders for specifically enriching curricular indifference to the norms of the affiliated university. 2. The college students are to come out with any personal problems standing in the way of their development, it encourages them to avail free psychological counselling, and parents are kept notified in discreet fashion to minimise stress upon the ward. 3. The Disciplinary Committee of the college responds quickly as soon as it receives any report on the students 4. The TAQ taken by students of all batches is given to each teacher by the Principal after being collated, statistically analyzed and tabulated, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. A self-appraisal is prepared by each teacher. The Principal intervenes and addresses possible areas of improvement. She also evaluates these with each teacher, motivating her/him to look at specific areas where growth is needed. 5. Efforts are made to motivate parents to process feedback forms on the College.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	2434	4053	2434
BSc	Honours	202	700	202
BCom	Honours	270	13	6
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
No Data Entered/Not Applicable !!!					

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	3	5	2	2	1
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a tutorial system in some departments where teachers act as academic mentors. A student counsellor meets every student of the college and offers counseling to those seeking personal help. She also enables academic mentoring. Help by both college teachers and the counsellor is availed of by parents as well, depending upon the gravity of the need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4236	15	1:282

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	15	10	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, student paper presentations, seminars, quizzes etc. Routine tests are given and open book tests are conducted and much appreciated by students as critical thinking and creativity come to the fore. Mid-term tests and Selection examinations help to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain about as to how scoring by the students can be better in forthcoming examinations by expressing themselves more appropriately in response to questions. The University enables students to apply for re-evaluation of University answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the Calcutta University calendar is adhered to. In addition to this, an Academic College Calendar is prepared and printed which contains a list of all the interactive and innovative programmes to be conducted by the college, both at the faculty and student level. Detailed



schedules with dates are given for MidTerm and Selection Examination. Students prepare for these examinations accordingly. Each member of the staff and student community receive a copy of the college calendar to enable them to plan for activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.srfatepuriacollege.in/index.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BENGALI HONOURS	BA	Nil	77	72	94%
ENGLISH HONOURS	BA	Nil	22	16	73%
GEOGRAPHY HONOURS	BA	Nil	57	43	75%
HISTORY HONOURS	BA	Nil	32	30	94%
PHILOSOPHY HONOURS	BA	Nil	15	12	80%
POLITICAL SCIENCE HONOURS	BA	Nil	6	5	83%
B. A. GENERAL	BA	Nil	311	212	68%
GEOGRAPHY HONOURS	BSc	Nil	4	1	25%
MATH HONOURS	BSc	Nil	42	26	62%
PHYSICS HONOURS	BSc	Nil	3	2	67%
B. COM HONOURS	BCom	Nil	3	1	33%
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.srfatepuriacollege.in/misc/SSS\\_AOAR\\_2\\_7\\_1.pdf](http://www.srfatepuriacollege.in/misc/SSS_AOAR_2_7_1.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Minor Projects	5	UGC	9.3	6.64
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMMERCE	2	0
National	HISTORY	1	0
International	COMMERCE	4	0
International	HISTORY	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Dept. of Commerce	6
Dept. of History	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	16	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
STUDENTS MOTIVATION CAMP	TEACHERS COUNCIL	3	560
HIV AIDS	NSS	25	280
Students Motivation Camp	NSS	21	395
Republic Day Celebration	NCC	28	450
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
HIV AIDS AND	NSS	RED RIBBON	35	280

ADOLESCENCE  
EDUCATION

CAMPAIGN

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
108.8	108.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Class rooms	Existing
Laboratories	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	3.18.03.000	2016

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	39430	41	229	1	39659	42
Journals	14	31401	24	57985	38	89386
Digital Database	1	5700	0	5750	1	11450
CD & Video	29	4090	0	0	29	4090
Others (specify)	227	73130	0	0	227	73130

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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	72	2	9		1	4	16	7	16
Added		1	4	1		1		1	32
Total	72	3	13	1	1	5	16	8	48

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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**No Data Entered/Not Applicable !!!**

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.42	0.42	1.54	1.54

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Upgradation of the computer systems is generally done on regular basis. To fulfill the emergency demands, individual system upgradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers and accessories, laptops and Projectors are done by Om-Tech through renewable Annual Maintenance Contracts. College Automation software and Website Maintenance services through renewable Annual Maintenance Contract by Aidni Infotech Pvt. Ltd. CCTV with Technosys, AMC of KOHA software and digital generator are done through authorized agents suppliers or developers.

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Concession / MM MOLLAH FREE STUDENTSHIP FUND	4	3630
Financial Support from Other Sources			
a) National	KANYASHREE/NSP/TSP	3657	29417600
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Coaching classes for Entry in Services	01/06/2016	55	All Departments
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
<b>No Data Entered/Not Applicable !!!</b>					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS	INSTITUTIONAL	185
INTER COLLEGE DISTRICT AND FOOTBALL CHAMPIONSHIP	INTER-COLLEGE	55
KALYANI UNIVERSITY ATHLETIC MEET	INTER-COLLEGE	38
No file uploaded.		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports Cultural

No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student President is member of the Governing Body and one Best Scorer students is in the IQAC Committee. The Student Union is very active and responsible for all student activities throughout the year. They also act as the liason between the Principal, faculty and the student body as a whole. They sit in at meetings and their suggestion are given due consideration. The Student Secretary and Vice-President also meet the Principal daily to consider, evaluate, plan and conduct student and Society activities in college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has formed an Alumni Association. The Alumni Associations are active from the last year and has successfully conducted the annual alumni meet. The salient features of the alumni meet were 1. Collecting and updating information of all alumni students. 2. Encouraging alumni students to donate their books for the book bank program. 3. Strategic plan for the launch of an alumni blog/Google group for updating information. 4. Inviting participation of alumni members in placement assistance.

5.4.2 – No. of enrolled Alumni:

118

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings of the Executive Council were conducted during the course of the year. Annual General Meeting for registered members was conducted on 03.09.2016. Resolutions were taken to set up a cycle garage, an assembly hall and an Auditorium.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Admission Committee counsels prospective candidates for admission before the Application Forms for admission are released. The Admissions Committee for Admission involves all members of the staff who co-operate and work at different levels. They also sit in at interface meetings and meet parents and students prior to admission. Planning Board for financial planning and implementation involves the participation of teachers and nonteaching staff. Every grant to the college is discussed in this Board. Budgets for each department at the beginning of the academic year also form part of the discussions. The Library committee prepares and plans for the book budget with individual departments. There is a Building Committee with members from faculty, architects, engineers, contractors and office staff to assist with the planning and execution of vertical extension of the college and planning for infrastructure associated with the new wing.



6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The departments organise students talks, educational tours, film shows, departmental seminars and workshops and quiz contests. Remedial classes are arranged for slow learners. Teaching learning process is strengthened with e-learning resources. Teachers are encouraged to participate in faculty development programmes.
Research and Development	Teachers are encouraged to attend and present papers at regional, national and international seminars, conferences and symposia. The faculty members are encouraged to apply for Research Projects funded by the UGC, ICSSR etc. They are also encouraged to publish research papers in various Books and Journals published by reputed publishers and UGC recommended journals.
Library, ICT and Physical Infrastructure / Instrumentation	Library management software KOHA is installed in the library. Digitization of library resources is going on. Online books and journals are subscribed through Infflibnet.
Library, ICT and Physical Infrastructure / Instrumentation	One classroom and one seminar hall are equipped with ICT-facilities. Physical infrastructure / instrumentation. Campus infrastructure is maintained by the Building Committee of the college.
Curriculum Development	The college follows the undergraduate curriculum developed by the affiliating university. However, it ensures effective implementation of the same. Academic mentoring of students is done by the teachers.
Admission of Students	The procedure for online admissions was refined. Information from application forms for admission was used for the filling up of University Registration and Examination Forms. The admission procedure was speeded up and involved all staff members. Total procedure of Admission done in Online. College has maintained new website for Online Admission only i.e. <a href="http://www.srfconline.in">www.srfconline.in</a>

Examination and Evaluation	Class tests and annual tests are conducted regularly. Continuous assessment is done through interactive sessions with the students in the classrooms. It also enhances and helps students grow in confidence for University examinations.
Human Resource Management	Faculty members are encouraged to upgrade themselves through participation in orientation and refresher courses, seminars, short-term courses and workshops. Staff of the college is encouraged to participate in various training and development programmes organised by the DPI, K.U. and other agencies of the Govt.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Budgets for each department at the beginning of the academic year also form part of the discussions. The Library committee prepares and plans for the book budget with individual departments.
Planning and Development	There is a Building Committee with members from faculty, an architect, an engineer, teachers and office staff to assist with the planning and execution of vertical extension of the college, planning for infrastructure associated with the new wing.
Administration	MIS is in place. The website displays notices before admission. Accounts is maintained in Tally ERP 9. College Automation Software is maintained for students information.
Finance and Accounts	Total accounts are maintained in Tally ERP 9 software. Planning Board for financial planning and implementation involves the participation of teachers and nonteaching staff.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
STC IN NORTH BENGAL UNIVERSITY	4	14/12/2016	20/12/2016	7
ONE DAY NATIONAL SEMINAR ICWA	1	22/10/2016	22/10/2016	1
RC IN NORTH BENGAL UNIVERSITY	1	03/01/2017	23/01/2017	21
SEMINAR - NATIONAL	3	20/08/2016	21/08/2016	2
SEMINAR - NATIONAL	1	08/07/2016	09/07/2016	2
SEMINAR - NATIONAL	1	16/12/2016	17/12/2016	2
SEMINAR - NATIONAL	1	25/11/2016	26/11/2016	2
SEMINAR - NATIONAL	1	18/05/2017	19/05/2017	2
SEMINAR - NATIONAL	1	22/10/2016	22/10/2016	1
SEMINAR - NATIONAL	1	24/02/2017	25/02/2017	2
SEMINAR - NATIONAL	1	27/01/2017	28/01/2017	2
SEMINAR - NATIONAL	1	18/03/2017	19/03/2017	2
SEMINAR - NATIONAL	1	09/01/2017	09/01/2017	1
SEMINAR - NATIONAL	1	11/02/2017	11/02/2017	1
SEMINAR - NATIONAL	2	29/08/2016	29/08/2016	1

INTERNATIONAL				
SEMINAR - INTERNATIONAL	1	27/12/2016	29/12/2016	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES, External Audit done by Bikash Bhavan, Govt. of West Bengal.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

6546983.76
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meetings are held at regular intervals to collect feedback and suggestions from the parents regarding the functioning of the college and to inform them about the performance of the respective students.
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6.5.3 – Development programmes for support staff (at least three)

Workshop on modalities of e-pension, RUSA meetings and PFMS Workshop conducted by Government
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Enhanced use of ICT by faculty in the teaching-learning process. Initiatives for a green campus - beautiful garden is maintained by the college and power saving LED lights are installed Installation of rain-water harvesting system is under process.
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### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	STUDENTS MOTIVATION CAMP AND AWARD GIVING CEREMONY	29/03/2017	29/03/2017	29/03/2017	350
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	01/07/2016	30/06/2017	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A beautiful garden is maintained by the college inside and outside its premises. Installation of rainwater harvesting system is under process. Littering of the campus is strictly prohibited. The campus has been declared as a No Plastic Zone.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice 1 Fully Online Students Admission Procedure of the institution  
Best Practice 2 Computer literacy program for all students at token cost

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.srfatepuriacollege.in/misc/Best%20Practices%20by%20the%20Institution%202016-17.pdf>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

An Atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society. This College is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Teacherincharge, Teachers Council Secretary, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the session. The faculty members before the commencement of session prepares the lesson plan, and make it available to the students. So many efforts are being made for the past few years to change the Teaching Learning environment into activity based learning.

Provide the weblink of the institution

<http://www.srfatepuriacollege.in/misc/Performance%20of%20the%20Institution.pdf>

## 8.Future Plans of Actions for Next Academic Year

The institutions development is elaborated through the perspective plan. It includes extension of building and class rooms, providing additional facilities, introduction of new courses, employing teachers from the own fund of the college etc. Different sub committees are formed to facilitate smooth academic growth and infrastructure development of the college.